

# Science Translations'

## Keyboard Shortcuts for Windows

PC410.com : Computer Repairs, Sales, and Services, Westminster MD  
Managed Service Provider, Technology Director for Small Business



### Keyboard Short Cuts for Windows 11

#### Window Snapping

- + Left Snap window to left side
  - + Right Snap window to right side
  - + Up Snap window to top/maximize
  - + Down Snap window to bottom/minimize
- Combine these to place windows in corners:  
Example: + Left + + Up

#### Managing Windows

- + Tab Task view; switch windows/desktops
- Alt + Tab Switch between windows
- + M Minimize all windows

#### Managing Desktops

- + Ctrl + D Create and enter new desktop
- + Ctrl + F4 Close current desktop
- + Ctrl + Left/Right Switch desktops

#### Navigating Windows

- Or CTRL + Esc Shows Windows Start Menu
- + S Search (keyboard)
- + I Open Windows settings
- + A Open Quick Settings
- + H Start Dictation
- + X Open start button context menu

#### General Windows Short Cuts

- Copy to clipboard: Ctrl + C/Ctrl + Insert
- Paste: Ctrl + V/Shift + Insert
- Exit: Alt + F4
- Find: Ctrl + F
- Lock Windows: + L
- Show Desktop: + D
- Open Explorer: + E
- Change Monitor: + Shift + Left/Right
- Open pinned programs: + 1/2/3...
- Run Command: + R
- Project Screen: + P
- Show Resize Options: Alt + Space
- Redo: Ctrl-Y
- Refresh window: F5
- Rename: F2
- Save: Ctrl-S

- Select All: Ctrl-A
- Select to end: Shift-End
- Select to start: Shift-Home
- Short-cut menu: Shift-F10
- Show Top Menu: F11
- Undo: Ctrl-Z

#### Managing Text

- Bold: Ctrl-B
- Italics: Ctrl-I
- Select all: Ctrl + A
- Select letters: Shift + Left/Right
- Select line: Shift + Up/Down
- Select word: Ctrl + Shift + Left/Right
- Select from Cursor (1 line): Shift Home/End
- Select from cursor: Ctrl + Shift + Home/End
- Cut: Ctrl + X



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